



Shipping Claim Form

Please complete this form to report damaged and/or missing items from your order within **seven (7) days** of receipt in order to receive a credit to your account.

RETAILER INFORMATION:

Store Name: _____

Store Location: _____

Tel: _____

Fax: _____

Contact Name: _____

Email: _____

CLAIM INFORMATION:

Invoice #: _____

Invoice Date: _____

Please fill out one Shipping Claim Form per Invoice.

Product Name	Color/Size	Item #	Price	Qty	Claim Reason
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
					<input type="checkbox"/> Damaged* <input type="checkbox"/> Short-Shipped
Comments:					

**Retailer will dispose of all damaged and/or defective items. Retailers are not authorized to donate, discount, or reuse World of Good damaged/defective merchandise.*

Submit completed form via Fax to (510) 528-8440.

Questions? Contact Customer Service at 1-877-256-GIFT or service@worldofgood.com.

World of Good will issue credit for merchandise that was short-shipped, or received defective/damaged upon receipt;
No credit will be given for products damaged at retailer's location.

Please contact your sales representative directly for product returns and credits per the World of Good Product Return Policy.

Thank you for supporting Fair Trade!

For internal use only:

Credit Processed by: _____

Credit Memo #: _____